

**Location: Town Office, Council Chambers  
21 Water Street, 2nd Floor**

**Viewing on: Pioneer Cable – Channel 400  
Spectrum Cable – Channel 1301**

**Public Participation thru Zoom:**

**Meeting ID: 856 7271 4460  
NO PASSCODE NEEDED  
CALL-IN: 1-929-205-6099**

## **AGENDA**

**Special Council Meeting**

**January 12, 2026  
5:00 PM**

**A. (S010126-1) Council ordains the transfer of up to \$75,000 from the Undesignated Fund Balance to cover the budget shortfall in the Administration Department. The Assistant Town Manager certifies such funds are available. (Introduction)**

**B. (S010126-2) Council ordains the transfer of up to \$72,000 from the Undesignated Fund Balance to cover the budget shortfall in the Ambulance Department. The Assistant Town Manager certifies such funds are available. (Introduction)**

**C. (S010126-3) Council ordains the transfer of up to \$44,000 from the Undesignated Fund Balance to cover the budget shortfall in the Civic Center Department. The Assistant Town Manager certifies such funds are available. (Introduction)**

**D. (S010126-4) Council enters Executive Session with the Assistant Town Manager for the purpose of discussing personnel matters, pursuant to MRSA Title 1, Section 405(6)A.**

**V. Adjournment**

**63Location: Town Office, Council Chambers  
21 Water Street, 2nd Floor**

**Viewing on: Pioneer Cable – Channel 400  
Spectrum Cable – Channel 1301 or Channel 7**

**Public Participation thru Zoom:**

**Meeting ID: 856 7271 4460  
NO PASSCODE NEEDED  
CALL-IN: 1-929-205-6099**

## **AGENDA**

**Regular Council Meeting**

**January 12, 2026**

**6:00 PM**

**Pledge of Allegiance**

**Public Comments**

- I. **Minutes: Special & Regular Council Meeting of December 22, 2025.**
  
- II. **Old Business**
  - A. **(S010126-1) Council ordains the transfer of up to \$75,000 from the Undesignated Fund Balance to cover the budget shortfall in the Administration Department. The Assistant Town Manager certifies such funds are available. (First Reading)**  
**Due to overages in payroll and legal.**
  
  - B. **(S010126-2) Council ordains the transfer of up to \$72,000 from the Undesignated Fund Balance to cover the budget shortfall in the Ambulance Department. The Assistant Town Manager certifies such funds are available. (First Reading)**  
**Due to overage in regular payroll, offset by extra revenues.**
  
  - C. **(S010126-3) Council ordains the transfer of up to \$44,000 from the Undesignated Fund Balance to cover the budget shortfall in the Civic Center Department. The Assistant Town Manager certifies such funds are available. (First Reading)**  
**Due to overages in part-time payroll, food/beverage costs, utility costs and equipment maintenance repairs.**

### **III. New Business**

**A. (010126-1) Council accepts the donation of \$6,500 from Rotary Club of Houlton to purchase a gas-powered edger to be used at the John A Millar Civic Center.**

**Thank you for this donation.**

**B. (010126-2) Council authorizes the Assistant Town Manager to waive the bid process and accept the price of \$6,411 from CTM Services Inc. for an Olympia edger to be used at the John A Millar Civic Center and authorizes the Assistant Town Manager to sign all documents.**

**This specific piece of equipment was part of the request for the donation. See memo from Serenna Fitzpatrick.**

**C. (010126-3) Council reappoints Craig Harriman to the Zoning Board of Appeals for a 3-Year Term.**

**Thank you for volunteering.**

**D. (010126-4) Council approves the Consent to Assignment pertaining to the contract with James W. Sewall Company (Sewall) and assigning said contract to Sevee & Maher Engineers and authorizes the Assistant Town Manager to sign the document.**

**Sewall is selling its engineering, traffic and survey practices to Sevee & Maher Engineers. This provides consent for our current contract to be assigned to Sevee & Maher.**

**E. (010126-5) Council accepts the donation of \$10,000 from the Christopher and Nancy Pierce Charitable Foundation for the Parks & Recreation Department.**

**Thank you for this donation.**

### **IV. Discussion and Reports**

**A. Mini Pumper for Fire Department**

**B. Town Managers Report**

**C. Councilors' Remarks**

### **V. Adjournment**

**Special Council Meeting  
December 22, 2025**

Chair Lake called the meeting to order at 5:01 PM with all Councilors present except Councilor Maguire and Councilor Craine who were excused.

**Executive Session**

**(S120225-1) It was moved by Councilor Tortello, seconded by Councilor Torres that Council enter Executive Session with the Assistant Town Manager for the purpose of discussing personnel matters, pursuant to MRSA Title 1, Section 405(6)A.**

**Vote was taken as follows: Councilor Grant, yes; Councilor Schools, yes; Councilor Torres, yes; Councilor Tortello, yes.**

**Council entered Executive Session at 5:01 PM.**

**It was moved by Councilor Tortello, seconded by Councilor Torres to exit Executive Session.**

**Vote was taken as follows: Councilor Grant, yes; Councilor Schools, yes; Councilor Torres, yes; Councilor Tortello, yes.**

**Council returned to Open Session at 6:09 PM.**

**Chair Lake announced that Council will be holding a Special Council Meeting to go into Executive Session with the Town Attorney to discuss how the town will be moving forward with union negotiations.**

**Adjournment: On motion by Councilor Tortello, seconded by Councilor Torres the meeting adjourned at 6:12 PM with all in favor.**

**Regular Council Meeting  
December 22, 2025**

Chair Lake called the meeting to order at 6:12 PM with all Councilors present except Councilor Maguire who was excused. Councilor Craine was present via Zoom.

**Public Comments**

Police Chief DeLuca announced that Officer Kaleb Miles has graduated from the Maine Criminal Justice Academy. He noted that he finished 9 out of 78 and was very proud of him and grateful to get him back.

I. **Minutes:** It was moved by Councilor Tortello, seconded by Councilor Torres that the Special & Regular Council Meeting of December 8, 2025 minutes be approved as presented.

All were in favor of the minutes.

II. **Old Business**

III. **New Business**

A. (120225-1) Chair Lake declared the Public Hearing open on the following: Council approves the application for a Victualer License for Kashannon Elgin, d/b/a The Book and Brew Café located at 15 Court Street.

Councilor Grant asked Ms. Elgin if she'd like to speak at this time. Ms. Elgin stated that she was incredibly grateful. She noted that she was thankful for the community support. Councilor Grant asked her if she could share where she was located and what people could find there. Ms. Elgin replied that she is located at 15 Court Street and gave an overview of her business.

Councilor Grant noted that this was a Public Hearing and would like to hear from the public. He asked if Kelly would speak about the vision she has for her area in the downtown. Kelly noted that her and her husband own the Millar Block. She explained that a survey had been done to see what people wanted in the downtown area. She felt a café, place to be cozy, a place that has longer hours was wanted so she feels this is a good opportunity.

Chair Lake closed the Public Hearing.

It was moved by Councilor Tortello, seconded by Councilor Torres to approve the order.

Councilor Tortello welcomed Ms. Elgin to the business and noted that she couldn't think of a better combination.

Vote was taken as follows: Councilor Craine, yes; Councilor Grant, yes; Councilor Schools, yes; Councilor Torres, yes; Councilor Tortello, yes.

The order was approved.

B. (120225-2) Council approves the expenditures of funds, in the period between the beginning of the fiscal year and the adoption of the budget, for current departmental expenses chargeable to the appropriations for the fiscal year 2025, when adopted, in the amounts sufficient

to cover the necessary expenses of the various departments. (Note: This is in accordance with the Houlton Charter Sec. 505(4).

Chair Lake noted that this is a Charter requirement to continue business until the 2026 budget is approved.

It was moved by Councilor Tortello, seconded by Councilor Grant to amend the order that it be for the fiscal year 2026.

Vote to amend the order was taken as follows: Councilor Grant, yes; Councilor Schools, yes; Councilor Torres, yes; Councilor Tortello, yes; Councilor Craine, yes.

Vote to approve the amended order was taken as follows: Councilor Craine, yes; Councilor Grant, yes; Councilor Schools, yes; Councilor Torres, yes; Councilor Tortello, yes.

The order passed.

C. (120225-3) It was moved by Councilor Tortello, seconded by Councilor Torres that Council appoint Councilor, Frederick Grant as a member of the Shiretown Development Corporation Board of Directors for the duration of Council term.

Councilor Tortello explained that this is an economic development arm of the Council. It allows them to do things that can't be done as a municipal body, such as owning property.

Vote was taken as follows: Councilor Tortello, yes; Councilor Torres, yes; Councilor Schools, yes; Councilor Grant, yes; Councilor Craine, yes.

The order passed.

D. It was moved by Councilor Tortello, seconded by Councilor Torres that Council accept the donation of \$10,000 from the Putnam Charitable Trust for the John A. Millar Civic Center for heat pumps.

Councilor Tortello noted that this was very appreciated as the community room gets sweltering hot in the summer and this will allow more usage of the room.

Vote was taken as follows: Councilor Tortello, yes; Councilor Torres, yes; Councilor Schools, yes; Councilor Grant, yes; Councilor Craine, yes.

The order passed.

#### IV. Discussion and Reports

##### A. Town Managers Report

Assistant Town Manager Wampler updated everyone that the vote in November to authorize the town to apply for a bond is valid for 3 years. She noted that the application deadline for the Spring Bond Bank is February 4<sup>th</sup>. She noted there's been conversation about not having a Town Manager to navigate spending the \$2,200,000.

Councilor Grant asked if Council could get as much information as possible to give a better understanding of what the intent was and any plans that were in place.

Wampler updated that there were departments that are over expended for 2025 and that transferring funds from Undesignated would be on the next agenda. She noted that at this time the town has not received any RFPs for a union negotiator and if none are received, Council will need to discuss how they would like to move forward. She wished everyone a Merry Christmas.

**B. Councilors' Remarks**

Councilor Grant noted that it's the end of the year and Council has a lot of things on their plate. He noted that there's been questions about employees and staffing and the process for going through that. He noted that there are a number of open positions for multiple reasons. He noted that there are a lot of variables when looking at vacant positions, especially our managerial ones that lead departments. He noted that part of the challenge is that we're in budgetary season and there are considerations about what positions are paid and what support they have. He noted that as a town, we're always concerned about what we're paying in taxes. He noted that he hopes Council is open to discussing how to move forward to be able to fund the town. Not just our positions, but everything that can move us forward in a realistic and affordable fashion. He noted that support from the town in filling these positions is extremely important. He wished everyone a Merry Christmas.

Councilor Schools wished everyone a Merry Christmas.

Councilor Craine wished everyone a Merry Christmas.

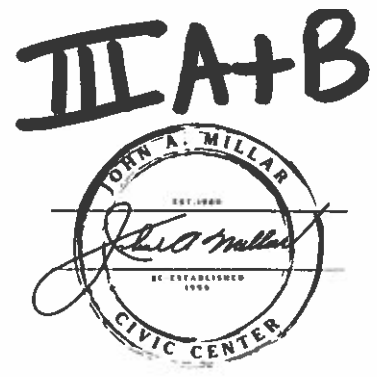
Councilor Torres agreed with comments made by Councilor Grant and noted that there's a lot of competition out there for positions. She noted that we're not the only town that has lost employees and are looking for a Town Manager. She encouraged everyone to talk up the town. She noted that we have a great town, a great community and are having some hardships right now, but things will get better. She wished everyone a safe and joyous Christmas.

Councilor Tortello noted that it was the last Regular Council Meeting of the year and also wants to wish everyone a Merry Christmas and Happy and Healthy New Year. She noted that it was a wonderful meeting to go out on for the year because of all the people that showed up tonight.

**V. Adjournment: On motion by Councilor Tortello, seconded by Councilor Torres, the meeting adjourned at 6:39 PM with all in favor.**



**John A. Millar Civic Center**  
**94 Randall Ave.**  
**Houlton, ME 04730**  
civic.center@houlton-maine.com  
207-694-0439



**To: Town Manager and Town Council**

**From: Serenna Fitzpatrick, JMCC Supervisor**

**Date: January 7, 2026**

**RE:**

- 1) Acceptance of \$6500 from Rotary of Houlton for the purpose of purchasing an Olympia Edger for ice maintenance
- 2) Waive bidding process for gas powered edger funded by Rotary of Houlton to be purchased through CTM Services.

JMCC was provided with a quote for a gas-powered edger by CTM Services, the company in which we contract for the yearly maintenance of our Olympia Ice Resurfacer. The quote, letter of request and information packet were then forwarded to Rotary of Houlton. As a result, the John A. Millar Civic Center was blessed to be awarded with the funds for this much needed piece of equipment to maintain safe and high-quality ice during the winter activities. I am asking the Town Council to 1) accept the donation of \$6500 from the Rotary of Houlton and 2) waive the bidding process for the equipment to be purchased from the company that already maintains and services our Olympia Ice Resurfacer, CTM Services.

I thank Rotary of Houlton, CTM Services, Assistant Town Manager, Khylee Wampler and the esteemed Town Council for your hard work and your dedication to our beautiful town and to the John A. Millar Civic Center. Please find attached the information sent to Rotary of Houlton.

Kindly,

Serenna Fitzpatrick



## BID/PURCHASE QUOTE

CONFIDENTIAL

**Buyer: John A Millar Arena**  
 94 Randall Ave  
 Houlton, ME 04730  
 Attn: Serenna  
 207-538-7890  
[civic.center@houlton-maine.com](mailto:civic.center@houlton-maine.com)

**Seller: CTM Services, Inc.**  
 109 2nd Ave NE  
 Lonsdale, MN 55046  
 Phone: (507) 744-4424  
[sales@ctm-services.com](mailto:sales@ctm-services.com)

DESCRIPTION OF MACHINERY AND/OR EQUIPMENT	MANUFACTURER	MODEL	SERIAL NO.	BASE PRICE (US Dollars)
2025 Olympia Gasoline Edger	Resurface Corp.	Gasoline	At Delivery	\$5,516.00
<b>DESCRIPTION:</b> 2025 Olympia Gasoline Powered Edger, 8 Carbide Tipped Blades, Manual included.				
<b>ADDITIONAL ACCESSORIES</b>				
	<b>PRICE</b>	<b>ACCEPT</b>	<b>DECLINE</b>	<b>ADD TO BASE PRICE</b>
Propane Powered Engine	\$366.00			
Machines/Equipment are built as per customer order and specifications. By placing the order now you can lock in at todays pricing. These prices are good for 30 days from date this quote.				<b>Tariff Charge: \$185.00</b>
				<b>Shipping &amp; Handling: \$710.00</b>
				<b>Total Price: \$6,411.00</b>

The undersigned Buyer purchases the machinery and/or equipment described above from Seller subject to the terms and conditions stated. Buyer agrees to pay the total price as indicated below.

Total Price	\$6,411.00
Less Deposit	
Taxes (All taxes are the responsibility of the buyer)	\$0.00
<b>Total Unpaid Balance Due Upon Delivery</b>	<b>\$6,411.00</b>

*Terms and Conditions set forth on the first page and/or the following pages constitute a part of this Agreement.*

***This agreement/quote is not binding until signed by seller.***

**Buyer hereby acknowledges receipt of a completed and filled-in copy of this agreement before signing.**

**BUYER:**

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**SELLER: CTM Services, Inc.**

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



**John A. Millar Civic Center**  
Houlton Parks and Recreation Department  
[civic.center@houlton-maine.com](mailto:civic.center@houlton-maine.com) (207) 694-0439

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## 2025 Project Funding Request

My name is Serenna Fitzpatrick. I am the supervisor of the John A. Millar Civic Center. We take much pride in offering a safe and friendly facility for the community to come together for private rentals, public events, as well as on-ice events and activities and of course, a tremendous amount of hockey.

With the assistance of The Houlton Rotary Club we are in hopes of purchasing a much-needed edger for our facility. An edger works to keep the ice from thickening around the edges of the hockey boards. When we removed the ice this past spring, the edges were approximately 3.5 inches in depth. The safest and most cost effective is 1.25-1.5 inches throughout the entire surface of ice. With the ice being as thick as it was this it is imperative that we purchase an edger. Our aging compressor system was forced to work harder than it should, and our utilities bills were tremendously higher. The Olympia Ice Resurfacers is only able to cut within five inches of the boards. This leaves the ice being built too high without being shaved down. Once the ice gets too thick around the edges, it puts an increased load on the conditioner and the blade to maintain proper cutting. The conditioner in turn will be raised on the thicker side of the ice and cutting deeper on the opposite side, hence the "bowl effect" This also results in uneven blades and increased sharpening or the purchase of new blades. All while increasing the expenses of the facility. The current edger we have onsite has not been working for many years and is unrepairable.

While hockey is our main on-ice activity in the winter, we do offer other activities as well. Last year we began offering figure skating to the community and it was very well received. We also attempted to start a curling program. I spoke to an experienced curler and it was brought to my attention that as a result of the bowl effect and the weight of the curling stones, it would be too dangerous to play. Both of these activities require a better ice surface to be successful. The other obstacle we face with the increased thickness of the ice is during public skating. Many times, this is the first opportunity a person has to learn to skate. With the edges being too thick, this becomes more dangerous for these skaters. Typically, less experienced skaters stick to the outer edges to utilize the boards as upper body stabilization. With the ice being thick and bowled in, it creates a harder time for these skaters to not only learn to skate, but to fall in love with skating.

We want to be able to offer programs that we know will be safe to participate in. With the help of the Houlton Rotary Club, we can offer the safest ice for all levels of experience and create new on-ice programming and events.

We are so blessed to live in a community with hard working and generous people. We thank you all for your time and unwavering commitment. Thank you for reviewing and considering our request. We look forward to hearing from you.

Serenna Fitzpatrick  
Civic Center Supervisor  
Town of Houlton, Maine



# BATTERY & FOSSIL FUEL EDGERS

OLYMPIA, The New Standard.

[www.resurface.com](http://www.resurface.com)

## Standard OLYMPIA Edger Features:

- Handle mount electric start
- Engine Brake Safety Handle
- Adjustable Cut depth control lever
- Engine Mounted independent of base
- Preset Cutting Angle
- 8 Carbide Tipped blades

### BATTERY EDGER:

Width .....	16"
Length .....	41"
Height .....	37"
Depth of cut .....	0" to ½"
Width of cut .....	14"
Batteries (3).....	Sealed Lead Acid Gel-Filled
Weight .....	250 lb
Electric Motor .....	3.1 kw
Smart Charger and Cable Included	

### GAS EDGER:

Width .....	16"
Length .....	41"
Height .....	37"
Depth of Cut .....	0" to 1/2"
Width of Cut .....	14"
Tank .....	1 litre
Weight .....	106 lb
Engine.....	190 cc
InStart Batteries and Charger Included	

### PROPANE EDGER:

Width .....	16"
Length .....	41"
Height .....	37"
Depth of Cut .....	0" to 1/2"
Width of Cut .....	14"
Propane tank .....	5 lb
Weight .....	111 lb
Engine.....	190 cc
InStart Batteries and Charger Included	



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## Air Quality & Ice Quality – You Can Have Both with the OLYMPIA Battery Edger

With sealed lead acid gel-filled batteries, eight carbide tipped blades and level controls at your finger tips the OLYMPIA Battery Edger delivers the finest, pollution free finish in the industry. Powered by a 3.1 kw motor, the OLYMPIA Battery Edger is totally non-polluting, environmentally friendly and provides more than 40 minutes of high performance edging between charging.



## OLYMPIA Fossil Fuel Edgers – Power, Precision and Performance

Ease of use, safety, durability and efficiency are standard features in the OLYMPIA line of edgers. Featuring the latest in engine technology utilizing a 190cc 4-stroke engine offering 8.75 foot pounds of torque for clean efficient cutting. Combined with the Lithium Ion InStart technology and centralized controls in the handle the OLYMPIA Edgers meet all your ice edging needs.





Consent to Assignment

Town of Houlton, (Consentor) pursuant to a certain contract between the Consentor and the James W. Sewall Company (Sewall) dated June 4, 2019, hereby consents to the assignment of that contract by Sewall to Sevee & Maher Engineers, and hereby releases Sewall as of the date of closing from any further legal obligations under the terms of the said Contract.

Assignees herein agrees to assume the legal obligation under said contract.

IN WITNESS WHEREOF, the Consentor has caused this Consent to Assignment to be signed on its behalf by Khylee Wampler, who is duly authorized to do so.

Dated: \_\_\_\_\_

Consentor: Town of Houlton

By: \_\_\_\_\_

Print name: Khylee Wampler

Title: Assistant Town Manager  
Duly Authorized

Dated: \_\_\_\_\_

Assignee: Sevee & Maher Engineers

By: \_\_\_\_\_

Its Duly Authorized Agent

# Houlton Parks and Recreation Department



128 Main Street, Houlton, ME 04730  
Phone: (207) 532-1310 Fax: (207) 532-1311  
rec.director@houlton-maine.com



Owen Gallop, Director

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**To:** Assistant Town Manager and Town Council  
**From:** Owen Gallop, Director  
**Date:** January 6, 2026  
**RE:** Request to accept donation

Request to accept a donation from Christopher and Nancy Pierce in the amount of \$10,000 for the Rec Center.

- Please accept the donation of \$10,000 from the Christopher and Nancy Pierce Charitable Foundation for the Houlton Parks and Recreation Department. These funds will go towards items, equipment, and supplies to enhance the Parks and Recreation Department's facility and program offerings outside of the regular operating budget. There's a lot of older equipment that is reaching its end, so these funds will be able to help cover those replacements while also helping to improve already existing and new programs.

Our department is very appreciative of this donation, and we thank the businesses and individuals who continue to support our ongoing efforts to provide recreation to our community.

IVA



Town of  
**Houlton**  
Maine

**Subject:** Southeast Extreme Duty Mini Pumper – Justification, Capabilities, Community Benefits, and Long-Term Value

Dear Members of the Town Council,

The Houlton Fire Department Committee respectfully recommends approval of the Southeast Extreme Duty Mini Pumper proposal. This apparatus meets all critical specifications outlined in our RFP and represents the strongest long-term investment in safety, reliability, and operational capability for the Town of Houlton.

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## Background and Process

This apparatus has been included in the Town’s capital plan for several years. During the 2024 budget process, the idea of reusing the Fire Chief’s vehicle and retrofitting it for this purpose was discussed. The Fire Department Committee met with vendors and researched the feasibility of this option and determined that it was **not recommended** and would provide only a short-term solution. The most significant concern was that the existing chassis would be **overloaded**, creating a safety hazard.

The Fire Department Committee, consisting of five members, met multiple times with the former Town Manager and agreed to develop specifications for a **multi-use apparatus** capable of serving multiple operational roles. Over the summer, the committee held several working sessions and drafted detailed specifications that were put out to competitive bid. A total of **six proposals** were received. The recommendation was to utilize TIF funds that were earmarked for public safety for this need.

This process began at this time last year as part of the budget process and based on current manufacturer timelines, once the contract is awarded, the apparatus is expected to take **up to 12 months** to be delivered.

---

## Justification for Selection

While the lowest-cost proposal was carefully reviewed, it failed to meet several essential requirements:

- **Unproven Body Design:** The plastic/poly body construction is new to the fire service and lacks a track record for durability in northern Maine's extreme climate.
- **Reduced Pump Capacity:** The pump is approximately **40% smaller** than required and lacks critical operational controls.
- **Extended Delivery Time:** The proposed delivery timeline was significantly longer than that of other qualified bidders.

This apparatus will serve the community for **25 years or more** and will replace a **32-year-old vehicle** that is no longer in service. For that reason, durability, proven construction, and full compliance with specifications are vital.

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## Community Benefits

- **Improved Emergency Response:** Enhanced maneuverability provides faster, safer access to rural roads, tight neighborhoods, and off-road areas.
  - **Enhanced Fire Protection:** A **300 GPM @ 50 PSI** pump and integrated foam system offer superior capability for both structural and wildland firefighting.
  - **Public Safety Assurance:** NFPA-compliant lighting, reflective chevrons, and advanced warning systems increase visibility and reduce roadside hazards.
  - **All-Hazards Preparedness:** The unit supports EMS calls, service responses, wildland fire operations, HazMat incidents, and off-road rescue missions—strengthening the town's overall emergency response capability.
- 

## Additional Capabilities

- **Extreme Duty Construction:** All-aluminum body and sub-frame with a **20-year structural warranty** and **10-year body warranty** ensure long-term reliability.
  - **Advanced Technology:** Whelen Core lighting system, traffic advisor, perimeter ground lights, backup camera, and a Xantrex inverter-charger system enhance safety and convenience.
  - **Operational Efficiency:** Electric valves, advanced pump controls, and a Hannay electric rewind booster reel streamline operations for both new and experienced personnel.
  - **Included Equipment:** Forestry hose, TFT nozzles, PPV fan, forcible entry tools, and extinguishers reduce future equipment expenditures.
-

## Value to the Town

- **Reliability in Harsh Conditions:** Proven aluminum construction withstands extreme cold, snow, and rugged terrain.
  - **Reduced Downtime:** Estimated **9-month manufacturer delivery**, significantly faster than lower-cost alternatives.
  - **Long-Term Return on Investment:** Extended warranties and heavy-duty design reduce lifecycle costs and ensure reliable service for decades.
- 

## Cost-Benefit Summary

**Proposed Price:** \$398,744

**Estimated Delivery:** 9–12 months

Though higher than the CET proposal (\$306,440), the Southeast Extreme Duty Mini Pumper offers:

- Superior durability and climate-resilient construction
- Full-size pump capacity with complete operational controls
- Up to **20-year warranties**
- Faster and more reliable delivery timeline
- Fully meets specifications in RFP

These advantages substantially reduce long-term risk, improve operational readiness, and ensure the apparatus aligns with the department's critical mission needs.

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The Southeast Extreme Duty Mini Pumper represents the best overall value and the safest long-term choice for restoring full firefighting capability, protecting lives and property, and ensuring responsible stewardship of taxpayer funds.

Thank you for your time and consideration.

**Respectfully,**

**Chief Milton Cone, Deputy Chief James Brown, Asst. Chief Jon Harbison, Asst. Chief Ryan Aucoin, Driver\Fire Fighter Brent Eastbrook**

*Houlton Fire Department Committee*