

## NOTICE TO CONTRACTORS

Sealed Bids addressed to the Town of Houlton and endorsed on the wrapper “**Bids for Houlton Downtown Sidewalks in the Town of Houlton**” will be received from contractors at the municipal building, located at 21 Water Street, Houlton, Maine, 04730, second floor council chambers, at **1:00 pm (local time) on October 9, 2025** and at that time and place publicly opened and read.

The lowest responsive bidder must demonstrate to the Town that it is qualified to undertake the work to be considered for the award of this contract. Current pre-qualification by the Maine Department of Transportation in an appropriate category may fulfill this requirement.

Description: Federal Aid Project No. 2221600, WIN 22216.00

Location: Project is located Houlton, in Aroostook County.

Outline of Work: The scope of work includes reconstruction of sidewalks and pedestrian crossings on Market Square, Main Street, Water Street, and Broadway; also includes bituminous pavement, new granite curb, resetting existing granite curb, stamping/coloring sidewalk segments, some lighting resetting/relocating work, new lighting, catch basin/storm drain installation, concrete work around trees, concrete retaining wall, and other incidental work.

**The basis of award will be based on the lowest most responsive and responsible bid.**

For project-specific questions, please fill out the attached RFI Form and email it to [janine.murchison@sewall.com](mailto:janine.murchison@sewall.com), with the project name and WIN in the subject line. General questions may be directed to Janine Murchison at (207) 492-1014. Bidders shall not contact anyone else for clarification of contract provisions. **No questions will be accepted after 5:00pm on Thursday, October 2, 2025.** Addenda will be issued by email only.

A **non-mandatory** pre-bid conference will be held for this project at 21 Water Street, Houlton, Maine, 04730, second floor council chambers on **Tuesday, September 23, 2025 at 1:00 pm (local time)**. A site visit will follow.

Digital bid documents may be viewed online at:

Associated General Contractors, 188 Whitten Road, Augusta, ME 04330;  
Construction Summary, (digital plan room) [www.constructionsummary.com](http://www.constructionsummary.com);  
Work in Progress, (digital plan room) [www.worksinprogress.com](http://www.worksinprogress.com);  
Dodge Reports, (digital plan room) <http://construction.com/dodge/submit-project.asp>.

Hard copies of the Contract Documents, available on or before Wednesday, September 17, 2025, may be examined at the following locations:

James W. Sewall Company, 77 Exchange Street, Suite 401, Bangor, ME by appointment  
([janine.murchison@sewall.com](mailto:janine.murchison@sewall.com))

James W. Sewall Company, Caribou, ME by appointment ([janine.murchison@sewall.com](mailto:janine.murchison@sewall.com))

Prospective Bidders may obtain copies of the Bidding Documents from the Issuing Office as described below. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

Electronic copies of the Contract Documents (pdf format) may be obtained at **NO CHARGE** from [bids@sewall.com](mailto:bids@sewall.com).

Printed copies of the Bidding Documents may be obtained from the Issuing Office by paying a deposit of **\$200** for each set and **\$20.00** for postage and handling. **All fees are non-refundable. Checks shall be made payable to James W. Sewall Company.**

Each Bid must be made upon blank forms provided by the Town and must be accompanied by a bid bond of 5% of the bid amount or an official bank check, cashier's check, certified check, certificate of deposit, or United States postal money order for 5% of the bid amount, payable to Town of Houlton, as a Bid Guaranty. A Contract Performance Surety Bond and a Contract Payment Surety Bond, each for 100% of the Contract price, shall be required of the successful Bidder.

This Contract is subject to all applicable federal laws, as well as Disadvantaged Business Enterprise Program requirements as set forth by the Maine Department of Transportation (MaineDOT).

All work shall be governed by the MaineDOT's Standard Specifications (March 2020) and Standard Details (March 2020), available online: <https://www.maine.gov/dot/doing-business/bid-opportunities/standards>.

The Town reserves the right to reject any or all bids.

Houlton, Maine  
Date: September 12, 2025

