

**JOB OPENINGS**

**The John A. Millar Civic Center has the following part-time job openings:**

* **Part-time Adult Supervisor** – An independent worker looking for evening and weekend hours at the Civic Center. They will be responsible for supervising the facility during various activities including youth hockey practices, private rentals, and Civic Center programs. Job tasks include light maintance, custodial duties, consessions and operating various equipment. Applicants for this position must be at least 18 years of age and out of high school to apply, should have strong communication and leadership skills, be able to work independantly and with supervisor to complete various tasks.
* **Part-time Youth Supervisor** – An energetic worker interested in working with youth and members of the community. They will be responsible for supervising youth activities and working public-facing roles during events and programs, as well as concessions and custodial tasks. They should have a strong work ethic and work well with others. Applicants for this position must be 16 years of age to apply and should be available for weekend and evening shifts.

**Applications can be found at:**

[www.houlton-maine.com/job-application](http://www.houlton-maine.com/job-application)

John A. Millar Civic Center, 94 Randall Avenue, Houlton ME 04730

**Application deadline is Tuesday October 1*, 2025*** and can be returned to the Civic Center.

*The Town of Houlton is an equal opportunity employer.*