**Location: Town Office, Council Chambers**

**21 Water Street, 2nd Floor**

**Viewing on: Pioneer Cable – Channel 400**

**Spectrum Cable – Channel 1301 or Channel 7**

**Public Participation thru Zoom: Meeting ID: 856 7271 4460 NO PASSCODE NEEDED**

**CALL-IN: 1-929-205-6099**

**AGENDA**

**Regular Council Meeting September 22, 2025**

**6:00 PM**

**Pledge of Allegiance**

**Public Comments**

**I. Minutes: Special & Regular Council Meeting of September 8, 2025**

**II. Old Business**

**A.** **(S090125-3) The Town of Houlton ordains that Chapter 4 Boards, Commissions, and Special Offices of the Houlton Code be amended with the addition of Article VIII, John A. Millar Civic Center Advisory Board. (Note: The document in its entirety is available for review at the Town Office during normal business hours.)**

**(Public Hearin****g)**

**B. (S090325-2) The Town of Houlton ordains that the 2025 Municipal Budget appropriations be amended as follows:**

|  |  |  |  |
| --- | --- | --- | --- |
| **DEPARTMENT** | **ACCOUNT** | **TITLE** | **AMOUNT** |
| **SPECIAL PROJECTS** | **111-98-8-02** | **AUDIO IMPROVEMENTS** | **-$15,000** |
| **SPECIAL PROJECTS** | **111-98-8-45 (NEW)** | **COMPUTER UPGRADES** | **+$15,000** |
| **SPECIAL PROJECTS** | **111-98-8-57** | **WEED CONTROL** | **-$4,250** |
| **SPECIAL PROJECTS** | **111-98-8-45 (NEW)** | **COMPUTER UPGRADES** | **+$4,250** |

**(First Reading)**

**C. (S090325-2) The Town of Houlton ordains the transfer of up to $7,991 from the Undesignated Fund Balance to Special Projects account 111-98-8-45 for the purchase of computer equipment and installation in various departments.**

**(First Reading)**

**III. New Business**

**A. (090225-1) Council accepts the bid proposal of $27,241 from County Micro for computer equipment purchase and installation once the funding is approved.**

**B.** **(090225-2) Council notifies the voters of the Town of Houlton of the Regular Municipal and Referendum Election to be held on November 4, 2025, by signing the Municipal Election Warrant.**

**C. (090225-3) Council authorizes the Registrar of Voters to be available at the Town Office during the hours the Town Clerk’s Office is open for the purpose of registering voters and making name and address changes. (Note: Office hours Monday thru Friday, 7:30 a.m. to 4:00 p.m. and on Thursday, October 30th from 7:30 a.m. to 6:00 p.m.**

**D. (090225-4) Council confirms the appointment of Chairty Cyr to the Parks & Recreation Advisory Board for a 2-Year Term expiring 1/31/2027**

**IV. Discussion and Reports**

**A. Town Managers Report**

**B. Councilors’ Remarks**

**V. Adjournment**