

**Location:** Town Office, Council Chambers  
21 Water Street, 2<sup>nd</sup> Floor

**Viewing on:** Pioneer Cable – Channel 400  
Spectrum Cable – Channel 1301

**Public Participation thru Zoom:** Meeting ID: 844 7489 0977  
PASSCODE: 255164  
CALL-IN: 1-929-205-6099

## AGENDA

Regular Council Meeting

February 13, 2023  
6:00 PM

Pledge of Allegiance

Public Comments

Updates from Senator Trey Stewart

I. Minutes: Regular Council Meeting of January 9, 2023 (postponed until January 23, 2023), Special & Regular Council Meeting of January 23, 2023

II. Old Business:

III. New Business

A. (020123-1) Council designates the Town Manager to be the appointed representative for the Maine Service Centers Coalition and designates Councilor \_\_\_\_\_ as the Alternate.

B. (020123-2) The Town of Houlton ordains that taxes are due and payable when rendered and no later than October 15, 2023, and delinquent taxes shall bear interest at the rate of 8% per annum from and after October 15, 2023 until paid in full, such interest to be added to and become part of the taxes. (Note this is in accordance with MRSA 36, Sec. 505.4)  
(Introduction)

**C. (020123-3) The Town of Houlton ordains that taxes in excess of the final assessment shall be repaid from the date of overpayment at 4% interest in accordance with MRSA 36, Sec. 506A.**

**(Introduction)**

**D. (020123-4) Council approves the agreement between Adopt A Block of Aroostook AKA The Church on the Hill and the Town of Houlton for usage of the Town of Houlton Winter Sports Trailer and authorizes the Town Manager to sign all documents.**

**IV. Discussion and Reports**

**A. Market adjustment/Reval project for 2023 – Terri Duff**

**B. Labyrinth**

**C. ARPA funds**

**D. McPartland's Agreement**

**E. Town Manager's Reports**

**F. Councilors' Remarks**

**V. Adjournment**

**SPECIAL COUNCIL MEETING**  
**January 23, 2023**

Chairman Robinson called the meeting to order at 5:01 PM with all councilors present.

(S010123-1) It was moved by Councilor Lake, seconded by Councilor Tortello that Council enter into Executive Session with the Town Attorney and Town Manager for the purpose of union negotiations, pursuant to Title 1, M.R.S.A, Sec. 405 6D.

Vote was taken as follows: Councilor McLaughlin, yes; Councilor Horvath, yes; Councilor Torres, yes; Councilor Peters, yes; Councilor Lake, yes; Councilor Tortello, yes.

Town Attorney was not present.

Council entered into Executive Session at 5:01 PM, and returned to Open Session at 5:45 PM.

Adjournment: On motion by Councilor Tortello, seconded by Councilor Lake the meeting adjourned at 5:46 PM with all in favor.

**Regular Council Meeting  
January 9, 2023 – postponed until January 23, 2023**

Chairman Robinson called the meeting to order at 6:00 PM, with all councilors present.

**Public Comments - None**

I. **Minutes:** It was moved by Councilor Tortello, seconded by Councilor Lake that the minutes of the Regular Council Meeting of December 12, 2022 be approved as presented.

Councilor Tortello noted that this should read Special & Regular Council Meeting of December 12, 2022.

All were in favor of the minutes with the change noted above.

II. **Old Business:** None

III. **New Business**

A. (010123-1) Chairman Robinson declared the Public Hearing open on the following: Council approves the execution of the application to the Department of Public Safety Bureau of Alcoholic Beverages by Jaymatajii LLC d/b/a, Ivey's Motor Lodge/Okelly's Irish Pub located at 241 North Street, for a liquor license.

There being no public comments, The Chairman closed the Public Hearing.

It was moved by Councilor Lake, seconded by Councilor Tortello to approve the order.

Councilor Tortello inquired if this location was under new ownership. Town Manager Anderson replied that it was her understanding that the closing would take place in March.

Vote to approve the order was taken as follows: Councilor Tortello, yes; Councilor Lake, yes; Councilor Peters, yes; Councilor Torres, yes; Councilor Horvath, yes; Councilor McLaughlin, yes.

The order passed.

B. (010123-2) Chairman Robinson declared the Public Hearing open on the following: Council approves the application for a Victualer License for, Jaymatajii LLC d/b/a Ivey's Motor Lodge/Okelly's Irish Pub, located at 241 North Street.

There being no public comments, The Chairman closed the Public Hearing.

It was moved by Councilor Tortello, seconded by Councilor Lake to approve the order.

Councilor Tortello acknowledged Alex Parker, attorney for Jaymatajii LLC, who had identified himself and was participating in the meeting via Zoom. She thanked him for attending. Mr. Parker had signed the Victualer License on behalf of client, Jaymatajii LLC. Citing this an example, Councilor Tortello stated that she would like to see a line added to the Victualer License application to include the title of the person signing the Victualer's License, for until tonight, no one on Council knew who Mr. Parker was, nor his association with the applicant.

**Vote to approve the order was taken as follows: Councilor McLaughlin, yes; Councilor Horvath, yes; Councilor Torres, yes; Councilor Peters, yes; Councilor Lake, yes; Councilor Tortello, yes.**

**The order passed.**

**C. (010123-3) Chairman Robinson declared the Public Hearing open on the following: Council approves renewal of the Special Amusement Permit for Dancing & Entertainment by the Houlton Lodge of Elks #835, located at 86 Main Street.**

**There being no public comments, The Chairman closed the Public Hearing.**

**It was moved by Councilor Tortello, seconded by Councilor Lake to approve the order.**

**Vote to approve the order was taken as follows: Councilor McLaughlin, yes; Councilor Horvath, yes; Councilor Torres, yes; Councilor Peters, yes; Councilor Lake, yes; Councilor Tortello, yes.**

**The order passed.**

**D. (010123-4) Council appoints Carl Lord Jr. as a member of the Planning Board.  
WITHDRAWN**

**E. (010123-5) Chairman Robinson declared the Public Hearing open on the following: Council approves the execution of the application to the Department of Public Safety Bureau of Alcoholic Beverages by Shiretown Gaming LLC d/b/a, The Shire Ale House located at 61 Main Street, Suite A, for a liquor license.**

**There being no public comments, The Chairman closed the Public Hearing.**

**It was moved by Councilor Lake, seconded by Councilor Tortello to approve the order.**

**Town Manager Anderson stated that she has heard good things about this business and is glad they are expanding.**

**Councilor Tortello wished the business well.**

**Vote to approve the order was taken as follows: Councilor Tortello, yes; Councilor Lake, yes; Councilor Peters, yes; Councilor Torres, yes; Councilor Horvath, yes; Councilor McLaughlin, yes.**

**The order passed.**

**F. (010123-6) Chairman Robinson declared the Public Hearing open on the following: Council approves the application for a Victualer License for, Shiretown Gaming LLC d/b/a The Shire Ale House located at 61 Main Street, Suite A.**

**There being no public comments, The Chairman closed the Public Hearing.**

**It was moved by Councilor Tortello, seconded by Councilor Lake to approve the order.**

**Vote to approve the order was taken as follows: Councilor McLaughlin, yes; Councilor Horvath, yes; Councilor Torres, yes; Councilor Peters, yes; Councilor Lake, yes; Councilor Tortello, yes.**

**The order passed.**

**G. (010123-7) It was moved by Councilor Tortello, seconded by Councilor Lake that Council confirm the Town Manager's appointment of Emily S. Crawford as Tax Collector for the Town of Houlton.**

**Town Manager Anderson stated that she was pleased to have Emily on board and that she was doing a great job.**

**Vote to approve the order was taken as follows: Councilor Tortello, yes; Councilor Lake, yes; Councilor Peters, yes; Councilor Torres, yes; Councilor Horvath, yes; Councilor McLaughlin, yes.**

**The order passed.**

**H. (010123-8) It was moved by Councilor Lake, seconded by Councilor Tortello that Council confirm the Town Manager's appointment of Emily S. Crawford as General Assistance Administrator for the Town of Houlton.**

**Vote to approve the order was taken as follows: Councilor Tortello, yes; Councilor Lake, yes; Councilor Peters, yes; Councilor Torres, yes; Councilor Horvath, yes; Councilor McLaughlin, yes.**

**The order passed.**

**I. (010123-9) It was moved by Councilor Tortello, seconded by Councilor Lake that Council confirm the Tax Collector's appointment of Khylee J. Wampler as Deputy Tax Collector.**

**Vote to approve the order was taken as follows: Councilor McLaughlin, yes; Councilor Horvath, yes; Councilor Torres, yes; Councilor Peters, yes; Councilor Lake, yes; Councilor Tortello, yes.**

**The order passed.**

**J. (010123-10) It was moved by Councilor Tortello, seconded by Councilor Lake that Council confirm the Tax Collector's appointment of Kimberly M. Denbow as Deputy Tax Collector.**

**Vote to approve the order was taken as follows: Councilor Tortello, yes; Councilor Lake, yes; Councilor Peters, yes; Councilor Torres, yes; Councilor Horvath, yes; Councilor McLaughlin, yes.**

**The order passed.**

**K. (010123-11) It was moved by Councilor Lake, seconded by Councilor Tortello that Council confirm the Tax Collector's appointment of Gail L. Cleary as Deputy Tax Collector.**

**Vote to approve the order was taken as follows: Councilor Tortello, yes; Councilor Lake, yes; Councilor Peters, yes; Councilor Torres, yes; Councilor Horvath, yes; Councilor McLaughlin, yes.**

**The order passed.**

**L. (010123-12) It was moved by Councilor Tortello, seconded by Councilor Lake that Council confirm the Tax Collector's appointment of Rhonda A. Blanchette as Deputy Tax Collector.**

**Vote to approve the order was taken as follows: Councilor McLaughlin, yes; Councilor Horvath, yes; Councilor Torres, yes; Councilor Peters, yes; Councilor Lake, yes; Councilor Tortello, yes.**

**The order passed.**

M. (010123-13) It was moved by Councilor Lake, seconded by Councilor Tortello that Council accept the donation of \$13,000 from the Christopher & Nancy Pierce Charitable Foundation for the Houlton Parks & Recreation Department.

Marie Carmichael, Recreation Director stated that this is the 2<sup>nd</sup> year that the Rec Department has received a donation from the foundation. She stated that the money would be used for a mountain biking program. Marie thanked them for their generosity.

Councilor Tortello thanked the foundation for their generous donation.

Councilor Torres also thanked the foundation.

Vote to approve the order was taken as follows: Councilor McLaughlin, yes; Councilor Horvath, yes; Councilor Torres, yes; Councilor Peters, yes; Councilor Lake, yes; Councilor Tortello, yes.

The order passed.

#### IV. Discussion and Reports

##### A. Audio equipment – Mark Horvath

Councilor Horvath informed the Council that only one of the companies that he had received a quote from could provide local support. He stated that he hopes to bring the quote to Council at the February 13<sup>th</sup> Council meeting.

##### B. Market adjustment/Reval project for 2023 – Terri Duff Postponed.

##### C. Town Manager's Reports - None

##### D. Councilors' Remarks - None

V. Adjournment: On motion by Councilor Lake, seconded by Councilor Tortello the meeting adjourned at 6:21 PM with all in favor.

**Regular Council Meeting  
January 23, 2023**

Chairman Robinson called the meeting to order at 6:21 PM, with all councilors present.

**Public Comments:** None

I. **Minutes:** It was moved by Councilor Lake, seconded by Councilor Tortello that the minutes of the FY23 Budget Public Hearing be approved as presented.

All were in favor of the minutes.

II. **Old Business:** None

III. **New Business**

A. (010223-1) Chairman Robinson declared the Public Hearing open on the following: Council approves execution of the application to the Department of Public Safety by Chester L. Briggs Post 47 d/b/a American Legion Post 47, located at 184 Bangor Street, for renewal of liquor license.

There being no public comments, The Chairman closed the Public Hearing.

It was moved by Councilor Lake, seconded by Councilor Tortello to approve the order.

Town Manager Anderson stated that there were no issues at this location to report.

Vote to approve the order was taken as follows: Councilor Tortello, yes; Councilor Lake, yes; Councilor Peters, yes; Councilor Torres, yes; Councilor Horvath, yes; Councilor McLaughlin, yes.

The order passed.

B. (010223-2) It was moved by Councilor Tortello, seconded by Councilor Lake that the Council approve execution of the Cooperative Agreement between the Town of Houlton and the Town of Dexter and authorizes the Town Manager to sign all documents.

Town Manager Anderson explained that these were funds issued from the FAA for projects at the Airport. She stated that there were no projects planned for 2023 and the Town of Dexter would return the funds in 2024.

Councilor Tortello noted she wasn't comfortable with the wording in the agreement and expressed concern that the Town might not be refunded or would not be refunded in a timely manner. She called attention to Item 2 in the document under Section II. Agreement that states the FAA would transfer \$150,000 of Dexter's eligible funding into Houlton's account during the 2024 fiscal year, "or whenever FAA funding in the same amount is available..." Tortello asked what would happen under two scenarios: 1. if FAA didn't have \$150,00 in funding for year 2024 and 2. if Dexter's airport project went over budget and they needed their 2024 funding allocation to cover the overage.

Chairman Robinson asked if this transaction was common.



**Town Manager Anderson stated that it was common and doesn't know of any issues. She stated that she felt it was important for Maine airports to support each other in order to be successful. She also stated that these types of agreements have to be approved by the FAA.**

**Councilor Lake asked if the Town would receive the refund and their FAA annual funds in 2024. Anderson replied yes.**

**Councilor Tortello stated she wanted to make it abundantly clear she wasn't against the agreement, but did want to ensure the Town's funding was protected.**

**Vote to approve the order was taken as follows: Councilor Tortello, yes; Councilor Lake, yes; Councilor Peters, yes; Councilor Torres, yes; Councilor Horvath, yes; Councilor McLaughlin, yes.**

**The order passed.**

**C. (010223-3) It was moved by Councilor Lake, seconded by Councilor Tortello that Council approve the Agreement between Northern Maine Development Commission and the Town of Houlton pertaining to grant administration for the Fuel Farm at the Airport, not to exceed \$19,577.60 and authorizes the Town Manager to sign all documents.**

**Town Manager Anderson noted that this document was reviewed by Attorney Nelson.**

**Councilor Tortello pointed out that the agreement didn't identify the specific project. Town Manager Anderson stated that she would get the agreement modified to reflect the project number.**

**Vote to approve the order was taken as follows: Councilor Tortello, yes; Councilor Lake, yes; Councilor Peters, yes; Councilor Torres, yes; Councilor Horvath, yes; Councilor McLaughlin, yes.**

**The order passed.**

**D. (010223-4) It was moved by Councilor Lake, seconded by Councilor Tortello that Council accept the bid of \$15,815.68 from Witmer Public Safety Group, Inc for firearms for the Houlton Police Department.**

**Town Manager Anderson stated that this purchase had been budgeted for and asked for support to move forward.**

**Councilor McLaughlin asked if the officers would have training on the new weapons.**

**Police Chief Deluca stated that the firearms wouldn't be here until April and there would be training at that time.**

**Councilor Tortello asked for verification that the bid price included not just the 16 pistols, but the holsters and weapon mounted lights as well.**

**Chief Deluca stated it did; all items were included in the bid price.**

**Vote to approve the order was taken as follows: Councilor McLaughlin, yes; Councilor Horvath, yes; Councilor Torres, yes; Councilor Peters, yes; Councilor Lake, yes; Councilor Tortello, yes.**

**The order passed.**

**IV. Discussion and Reports**

**A. Offers for 326 Military Street.**

Town Manager Anderson stated that this property had previously been advertised for a sealed bid auction. There were no bids on this property and that there were now two offers that wouldn't cover the past due taxes.

Chairman Robinson noted that both offers mentioned clean up and wondered if the Town had gotten an estimate on that cost. Town Manager Anderson stated that the Town had not done that.

Consensus of the Council was to get an estimate for tearing down the house and not accept either offer at this time.

**B. Town Manager's Reports**

Town Manager Anderson stated that the Town has been busy with different grants. She also stated that the Town would be moving forward with union negotiations.

**Department Reports**

Town Manager Anderson referred to the Ambulance financial summary and pointed out that the revenue projection was missed by approximately \$130,000 for 2022. She spoke about the Gentle Memorial Building being a warming center but that the current generator wasn't sufficient. She stated that the Town was looking into grants to purchase a new one.

Councilor Tortello asked if it was possible to use COVID money for the generator. Town Manager Anderson stated that she would look into it and Nancy Ketch was also looking into EMA funds.

Councilor McLaughlin asked what types of circumstances would prompt using the warming center and when and how we would educate people. Town Manager Anderson replied that a policy was in the works and would come to Council once it was finished.

**C. Councilors' Remarks**

Councilor McLaughlin thanked everyone for their hard work on the budget and wished everyone to be well and safe during the upcoming storms.

Councilor Lake thanked Khylee and Gail at the Town Office for helping his family resolve a dilemma.

Councilor Tortello stated at the last Council meeting, she'd thanked the Board of Budget Review members for their help with the budget. She said she would be remiss if she didn't also express her appreciation to the department heads for their contribution to the budget process, noting their dedication to continually keep in the forefront the impact their activities have on the Town's residents and their property taxes. She also acknowledged Joe Cyr, formerly a reporter with the Houlton Pioneer Times who recently resigned his position to take a job with the Houlton Band of Maliseet Indians. She said Joe would be greatly missed at the Council meetings and thanked him for his fair, balanced and accurate reporting of the Council's proceedings. She wished him well with his new endeavor. She reminded everyone that February 3<sup>rd</sup> – 5<sup>th</sup> is Moose Stompers Weekend.

Chairman Robinson stated that Senator Trey Stewart would be coming to the next Council Meeting to give a legislative update.

**V. Adjournment: On motion by Councilor Lake, seconded by Councilor Tortello, the meeting adjourned at 7:14 PM with all in favor.**

III A

**MAINE SERVICE CENTER COALITION**

**2023 Resolution for Membership and  
Appointment of Voting Delegate Representative and Alternate**

BE IT RESOLVED that the \_\_\_\_\_  
(City/Town Council or Board of Selectmen)

hereby authorizes membership in the Maine Service Center Coalition and designates:

\_\_\_\_\_  
(name) (position in municipality)

to be the appointed REPRESENTATIVE for the Maine Service Centers Coalition and is therefore authorized to vote at the Maine Service Centers Coalition business meetings.

BE IT FURTHER RESOLVED that the designated ALTERNATE is:

\_\_\_\_\_  
(name) (position in municipality)

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Attested To By:

Please return this Resolution as soon as possible to:

**Maine Service Centers Coalition**  
c/o Melissa White, Affiliate Services Manager  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330  
E-mail: [mwhite@memun.org](mailto:mwhite@memun.org)

III D

**MEMORANDUM of AGREEMENT**  
**Between**  
**Town of Houlton**  
**AND**  
**Adopt A Block of Aroostook/AKA The Church on the Hill**

WHEREAS, the Town of Houlton is a municipality under the laws of the State of Maine with principal location at 21 Water Street, Houlton Maine 04730 ("the Town")

And

WHEREAS the "MILITARY STREET BAPTIST CHURCH" AKA "The Church on the Hill" is a community partner and organization open to all youth in greater Houlton region with a principal location in Houlton; and

WHEREAS The Church on the Hill wishes to collaborate with the Town of Houlton Recreation Department to increase youth activity and vitality in the Houlton community; and

WHEREAS the Town supports the efforts of The Church on the Hill to act as stewards for youth programs that benefit Houlton youth through their Choices Afterschool kids program, and

WHEREAS, the parties desire to document the terms and conditions of their collaboration with respect to the use of the "WINTER SPORTS TRAILER" in this memorandum of understanding ("MOU")

NOW THEREFORE, in consideration of the foregoing and the additional promises set forth herein, the Town and The Church on the Hill hereby agree as follows:

1. The term of this MOU will commence as of the date set forth below and will terminate five years thereafter, unless sooner terminated as set forth below.
2. The details of responsibilities, scheduling and maintenance shall be reviewed after year one, in January 2024, and this MOU revised as applicable.
3. During the term of this MOU, the Church on the Hill shall have non-exclusive use of the winter sports trailer up to 4 times a winter season in common with the Houlton Parks and Recreation department.
4. The Church on the Hill will procure evidence of insurance coverage in the amounts not less than \$ 5,000,000, or as agreed, naming the Town as an additional insured, which certificate shall guarantee thirty days' notice to the Town of termination of insurance from the insurance provider or agent.
5. The Church on the Hill will sign a usage agreement annually and provide signed evidence of release for each participant.
6. The Town designates the Town Manager, or their designee, as the primary contact for all matters related to this Memorandum of Understanding.

This MOU represents the entire agreement between the Church on the Hill and the Town and superseded and replaces all terms and conditions of any prior agreements, arrangements, negotiations and/or representations. This MOU shall not be modified except in writing executed by the Church on the Hill and the Town.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Church Mutual Insurance Company 3000 Schuster Lane P.O. Box 357 Merrill WI 54452		<b>CONTACT NAME:</b> Jennifer M Lewitzke <b>PHONE (A/C, Ho, Ext):</b> 1-800-554-2642 Option 1 <b>FAX (A/C, No):</b> 855-264-2329 <b>E-MAIL ADDRESS:</b> customerservice@churchmutual.com	
<b>INSURED</b> ADOPT A BLOCK OF AROOSTOOK  307 MILITARY ST  HOULTON ME 04730-3202		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Church Mutual Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 18767	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	0313481-02-092368	03/24/2018	03/24/2021	EACH OCCURRENCE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIBID AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					BODILY INJURY (Per person) \$
	<b>WORKERS COMPENSATION AND EMPLOYERS LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A			BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						EACH OCCURRENCE \$
						AGGREGATE \$
						\$
						PER STATUTE OTHER
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101 Additional Remarks Schedule, may be attached if more space is required)  
Evidence of Liability Insurance for the use of the ski trailer on 1/23/2019, 2/5/2019 and 3/6/2019, at Adopt a Block of Aroostook. Commercial General Liability  
Additional Insured = Town of Houlton, subject to the coverage provided by the referenced policy. UWAP 269-A220

<b>CERTIFICATE HOLDER</b>  Town of Houlton 21 Water Street  Houlton ME 04730-2104	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Jennifer Lewitzke</i>
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15



# AFTER ADJUSTMENTS (IN PROGRESS)



**17.64**  
COD

**\$94,300**  
Median Sale Price

**\$112,784**  
Average Sale Price

**98.69%**  
Median Ratio

**112**  
Number of Sales

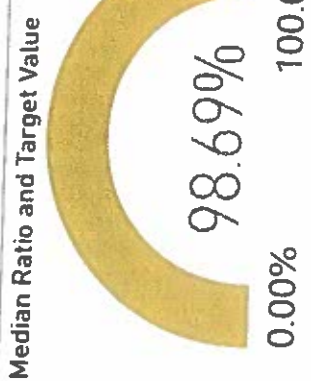
Sales Report- All  
Properties Sold on  
or After 7/1/19

Condition  
All

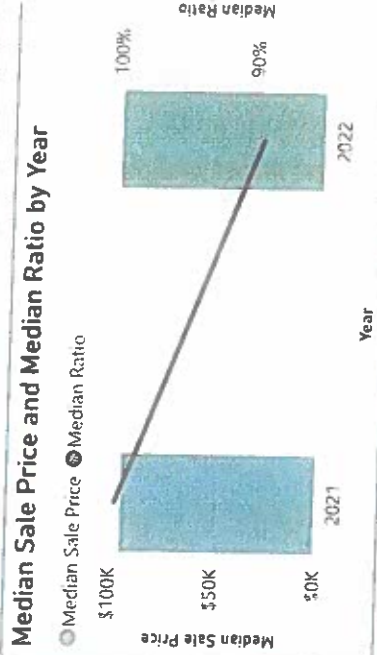
Grade  
All

Ratio  
50.00%

Sale Date (Month/Year)  
4/1/2021



Building Style	Median Sale Price	Average Sale Price	Total New Assessment	Total Old Assessment	Number of Sales	Median Ratio	COD
1 Family Bldg.	\$17,000	\$17,000	\$10,700	\$7,600	1	62.94%	36.79
2 Family Bldg.	\$109,000	\$122,500	\$9,474,100	\$6,685,900	79	99.58%	16.04
3 Family Bldg.	\$104,900	\$134,807	\$890,000	\$631,900	7	106.39%	18.02
4 Family Bldg.	\$117,500	\$117,500	\$280,400	\$186,600	2	121.71%	22.22
Cold Storage	\$80,000	\$80,000	\$113,100	\$76,300	1	141.38%	41.97
Convenience	\$187,500	\$187,500	\$196,400	\$227,900	1	104.75%	5.19
Light Industrial	\$100,000	\$100,000	\$62,600	\$55,400	1	62.60%	37.14
Mobile Home	\$75,000	\$75,000	\$66,700	\$46,800	1	88.93%	10.69
Motel	\$53,250	\$53,250	\$109,700	\$94,200	2	106.69%	10.79
No Buildings	\$300,000	\$300,000	\$248,200	\$214,000	1	82.73%	16.92
Retail Store	\$24,900	\$28,725	\$343,700	\$290,900	12	85.92%	21.96
Service Shop	\$80,000	\$80,000	\$93,900	\$59,600	1	117.38%	17.87
Warehouse/Stor.	\$165,000	\$165,000	\$101,400	\$119,600	1	61.45%	38.29
<b>Total</b>	<b>\$94,300</b>	<b>\$112,784</b>	<b>\$12,334,700</b>	<b>\$8,956,200</b>	<b>112</b>	<b>98.69%</b>	<b>17.64</b>



Zoning	Median Sale Price	Average Sale Price	Number of Sales	Median Ratio	COD
11	\$90,000	\$101,089	35	96.00%	16.41
12	\$112,250	\$120,849	50	100.57%	15.22
13	\$100,000	\$125,400	5	91.67%	17.87
14	\$174,000	\$174,000	1	134.43%	34.99
21	\$75,000	\$82,400	5	88.33%	29.70
22	\$300,000	\$221,333	3	119.75%	19.70
31	\$12,900	\$12,900	1	69.77%	29.94
32	\$245,000	\$245,000	1	96.15%	3.43
<b>Total</b>	<b>\$94,300</b>	<b>\$112,784</b>	<b>112</b>	<b>98.69%</b>	<b>17.64</b>

# Peace Labyrinth planned for Houlton

BY KATHLEEN PHALEN  
TOMASELLI  
HOULTON PIONEER TIMES

HOULTON — A quick walk through the famed Chartres Cathedral's medieval labyrinth near Paris 52 years ago planted a seed in Richard Rhoda's heart that is only now beginning to blossom.

Rhoda, a Houlton attorney, now plans to bring a near-scale version of the French masterpiece to downtown Houlton's River-

front Park as a gift to the community.

Labyrinths are patterned circuits designed for walking and meditation. In recent years, they have appeared on lawns, in the wilderness or even carved in snow. People walk them to experience balance and serenity. Rhoda wants Houlton's labyrinth to inspire peace and greater understanding between cultures.

"This is my gift back to Houlton in memory of my

father and something to leave for the future," he said, adding that he hopes the labyrinth will bring people to visit Houlton.

Once constructed, America's Peace Labyrinth, as Rhoda has named it, will be located along the park's walking path, on the left, just past the eagle monument, the flower garden and two weeping willows. Its 42-foot diameter will be nestled in-between two trenches and a meditative

See *Labyrinth*, Page B2



Rhoda

## Labyrinth

Continued from Page B1

walk to its center should take about 15 minutes, Rhoda said.

Rhoda will purchase about 9,000 colored concrete pavers, roughly 4-by-6-by-3 inches, from The Labyrinth Co. in South Carolina to form the maze-like pathways.

America's Peace Labyrinth will be 91 percent of the size of the meditative path inside Chartres Cathedral. At its center will be a five-foot granite stone bearing a message of peace.

As Rhoda currently envisions the center stone, there will be engravings of a rising sun on the horizon indicating the dawning of a new day, an all-knowing eye atop the sun. Below the horizon line, will be the words peace, shalom and salam in English, Hebrew and Arabic.

Rhoda hopes America's Peace Labyrinth helps bring peace to those who walk it, to America and to the world.

In 1964, Rhoda attended the Institute of European Studies for a semester in Vienna. He and 180 other students traveled around Europe in three Mercedes buses, stopping at historically significant locations along the way. But it was the stop at Chartres that really stuck.

At the time, Rhoda knew nothing about labyrinths



BUTCH COMEGYS | THE TIMES & TRIBUNE VIA AP

A student walks across a replica design of the Chartres Cathedral labyrinth at Marywood University in Scranton, Pennsylvania, in February 2018.

or the famed Chartres paths. And even though he and a few other students rushed through the meditative route, he never forgot it.

Historians believe the labyrinth at Chartres was created in the early 13th century and walked by royalty, peasants, warriors and peacemakers in those early years. At the time, a journey to the center was seen as a path to the Holy Land, a moral cleansing or a place for self-introspection, Rhoda said.

Several studies cite the mental healing power of walking a labyrinth's circuit, and they have been used in correctional and

mental health facilities.

America's Peace Labyrinth is given in memory of Rhoda's father, Lester "Les" Richard Rhoda, who owned United Cleaning Center on Bangor Street until his 1993 death. Les Rhoda was also very active in the Houlton community, serving on the town council and in many other leadership positions.

To his family he was an inspiration.

"Ever since I was little, he has instilled a sense of pride for my town," wrote the late Daniel Rhoda, about his grandfather in a 1992 essay. "He says it might just be a little Northern Maine town in the middle of nowhere, but it's a

heck of a great place to live."

So when Rhoda decided to sell the dry cleaning business building at 34 Bangor St., he asked, "What can I do with the money?"

And that's when the labyrinth idea struck.

A dedication ceremony is tentatively planned for Sept. 21, United Nations International Peace Day, in Houlton. Rhoda has already invited U.S. Sen. Susan Collins, Maine Gov. Janet Mills, and Jewish, Christian and Islam leaders who will speak about peace relative to their teachings.

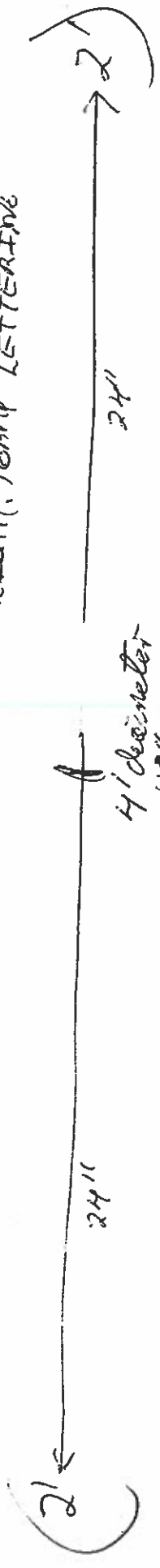
"This can be a place of understanding each other," Rhoda said.



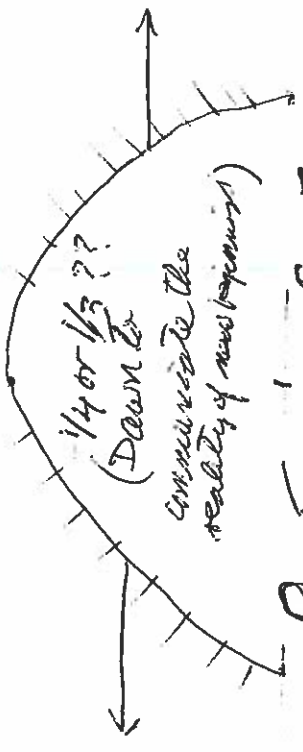
Subgravel File



TRAK(?) GAY CENTER STONE  
LIGHT(?) GAY LETTERING



4' diameter  
49"



S H A L - O M P E A C E (S)  
S - A L A M (S)

SEPTEMBER 21

0 7 5 W

5783 (S)



PAX

2023

2 Mum

1444(?)

INTERNATIONAL

PEACE

DAY

JH MCPARTLAND & SONS

1/15/2014	Pellet Stove – Town Office	\$35,000
5/31/2016	Air Conditioner – Town Office	\$ 6,576
9/19/2016	Boiler Replacement – White Building	\$ 9,654
5/12/2017	Heat Pump - Gentle Building	\$4,382
	<b>TOTAL</b>	<b>= \$55,612</b>

<b>Payments</b>	<b>2014</b>	<b>\$ 5,301.54</b>
	<b>2015</b>	<b>\$ 4,369.42</b>
	<b>2016</b>	<b>\$ 5,776.22</b>
	<b>2017</b>	<b>\$5,016.56</b>
	<b>2018</b>	<b>\$5,684.74</b>
	<b>2019</b>	<b>\$4,986.75</b>
	<b>2020</b>	<b>\$4,987.62</b>
	<b>2021</b>	<b>\$4,975.32</b>
	<b>2022</b>	<b>\$1,700.49</b>
	<b>TOTAL PAID</b>	<b>= \$42,798.66</b>

**BALANCE AS OF 12/31/2022 = \$12,813.34**