

**Town of Houlton
Sign
Permit Application**

FOR OFFICE USE ONLY

Property Owner Phone
1.) _____ 2.) _____

Property Address
3.) _____

Owner's Mailing Address
4.) _____

Contractor/Applicant Phone
5.) _____ 6.) _____

Contractor/Applicant Address
7.) _____

Proposed Use (Residential, Commercial, Etcetera)
8.) _____

9.) Estimated Value of Project (Materials & Labor)

Permit # _____

Issue Date _____

Fee Amount _____

Approved By _____

Map Lot Zone
10.) _____ 11.) _____ 12.) _____

Lot of Record What Year
13.) _____

Contiguous Lots

Historical Building? What Year
15.) _____

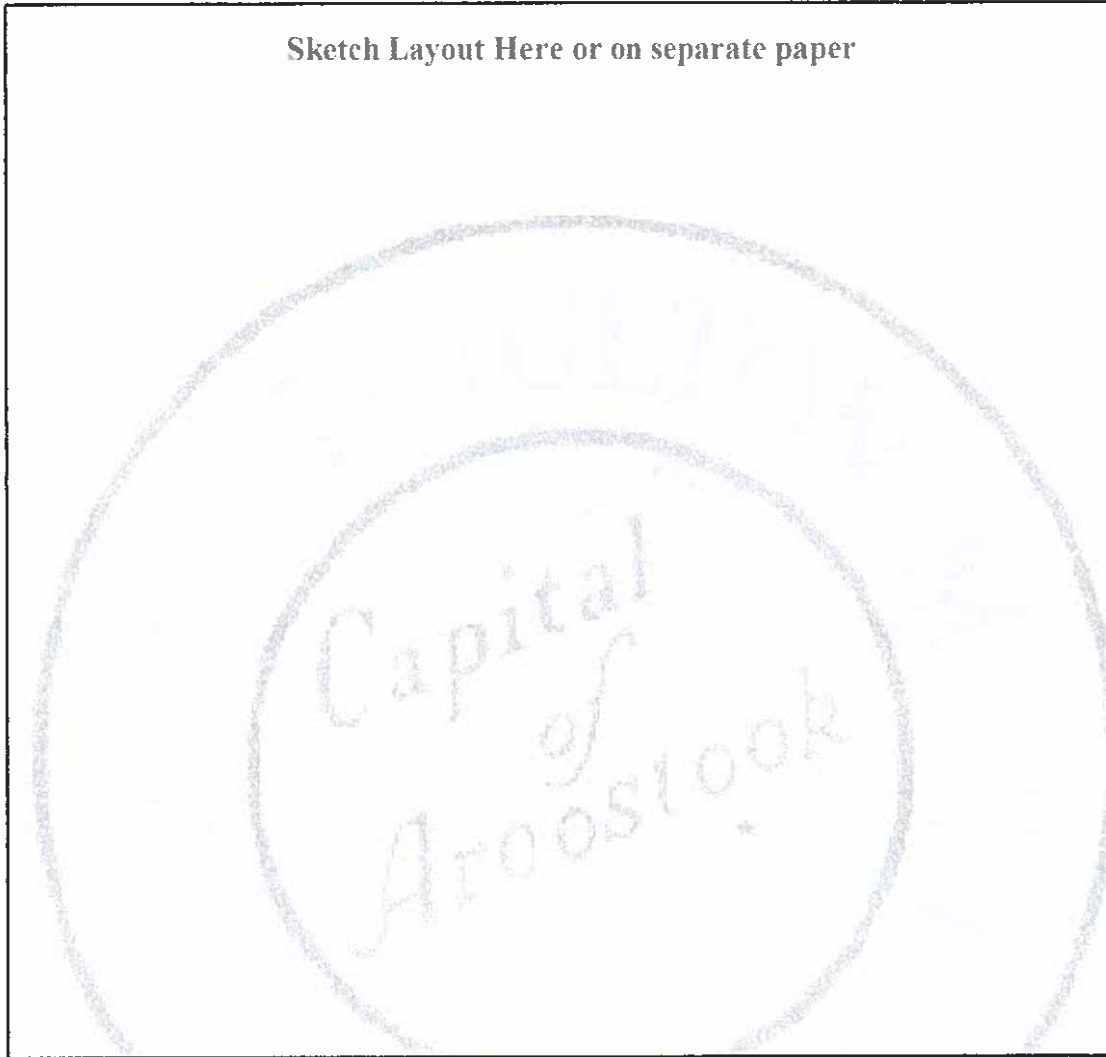
Special Zones
16.) _____ SHORELAND
_____ WETLANDS
_____ FLOOD ZONE
_____ LOWLANDS

Project Description
17.) _____



Please indicate North with arrow on site Plan or other diagrams. Use other paper if necessary. Also indicate a scale ie. (one square= 6 in. or 1 ft. etc.) = _____

Sketch Layout Here or on separate paper



- () Lot lines with dimensions in feet
- () Locations of all driveways, roads and right of ways.
- () Locations of all wells, septic systems or sewer lines.
- () Distance in feet to all shorelines, wetlands, Shoreland zones, streams or brooks.
- () Any existing structures, dwellings, out buildings, exterior stairs or accessory structures and their locations and dimensions.
- () The proposed structures, signs or additions and changes, and their dimensions.
- () Areas to be filled or graded.
- () Areas to be cleared or trees removed.
- () Methods and locations of erosion control if needed.

Sign Detail: Please fill out all components pertaining to your project

Type of sign: (pole, monument, wall, awning, projecting other) number if more than 1 sign.

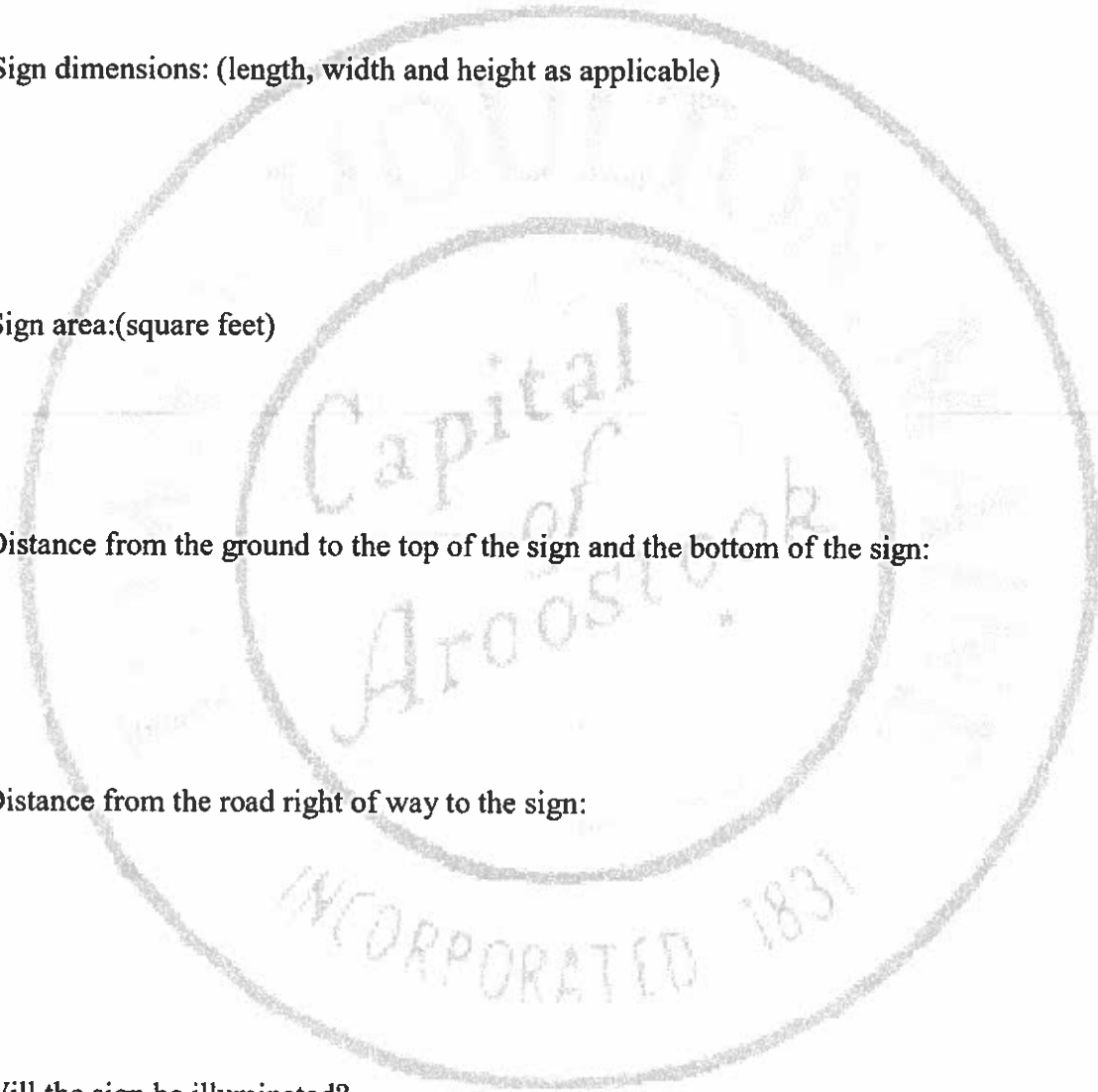
Sign dimensions: (length, width and height as applicable)

Sign area:(square feet)

Distance from the ground to the top of the sign and the bottom of the sign:

Distance from the road right of way to the sign:

Will the sign be illuminated?



The applicant for a sign/building permit requiring a variance from the Zoning Board of Appeals or a permit from the Planning Board shall also be responsible for any fees incurred due to public advertising of the public hearing as required by this ordinance. Any information on this application, under State Law Title 1 § 408, is public information.

If this permit is approved, it is done so using information provided by the applicant in the record regarding his/her ownership of the property and boundary locations. The applicant has the burden of providing that he/she has a legal right to the property and that he/she is measuring required setbacks from the legal boundary lines of the lot. The approval of this permit in no way relieves the applicant of any issues regarding the property boundaries, ownership or similar title issues. The permit holder would be well advised to resolve any problems before expending any money in reliance on this permit.

I consent to the CEO/BI entering in or onto the above mentioned property for the purpose of periodic inspections during normal business hours which may be required by ordinance or statute during the life of this permit if issued.

I further understand that it is my responsibility to know and comply with Maine Uniform Building & Energy Codes and all other Federal, State and local requirements or ordinances. All plumbing, mechanical & electrical shall comply with State of Maine adopted codes. All public buildings require State Fire Marshal's approval.

I have read and understand the above paragraphs. To the best of my knowledge, all information submitted on this application is true and correct.

Signature _____ Date _____

This is to certify that construction at said property, located at _____ Map _____ Lot _____, in the Town of Houlton, County of Aroostook, State of Maine, is safe to excavate/ build on with out disturbance top the established water, sewer and/ or electric lines. Any changes to plans must be reported to the Code Enforcement Officer prior to implementation. Applicants must notify HWC if changes will affect water, sewer, and/ or electric utilities at the site. **A sketch of proposed construction must be provided to insure site evaluations are done correctly.** Houlton Water Company will not be responsible for any damages done that are occurred due to deviation from the plans submitted for this project at this date.

_____	_____
(Applicant)	(Date)
_____	_____
(Water/Sewer supervisor)	(Date)
_____	_____
(Electric utilities supervisor)	(Date)
_____	_____
(Code Enforcement Officer)	(Date)